

City of Panora Iowa

Sign Permit Application

www.cityofpanora.com

102 NW 2nd St Panora, Iowa 50216 | Ph: 641-755-2164 Fx: 641-755-3846 Email: pclerk@netins.net

Project Address: _____ Suite _____

Applicant is: ☐ Property Owner ☐ Business Owner ☐ Contractor ☐ Tenant ☐ Other _____

Applicant Name: _____ E-mail _____

Address _____ Phone# _____

Contractor _____ E-mail _____

Address _____ Phone # _____

Is there an existing Sign? ☐ Yes ☐ No (if yes) is this sign to replace the existing sign? ☐ Yes ☐ No

Project Description: Valuation: \$ _____

Type of Sign: ☐ Poly ☐ Monument/Ground ☐ Building ☐ Canopy/Awning Other _____

Building Frontage (single user) _____ or Tenant Frontage _____ Linear Ft

Sign Dimensions: Height: _____ Width: _____ Sign Face: _____ sq. ft.

Distance the building wall on which the sign is located is set back in ft: _____

☐ Single Faced or ☐ Double Faced

☐ Illuminated or ☐ Non-illuminated

☐ On Premise or ☐ Off Premise

☐ Reader Board/Electronic Message Board

Downtown Enhancement Board approval required? ☐ Yes ☐ No

Attach a sketch of the sign and a site drawing of proposed sign location and indicate:

- property lines
- streets & driveway locations
- existing buildings and structures
- existing signs & dimensions
- new sign location and setbacks from property lines
- north arrow
- right of way

I hereby certify that I have read and examined this application and know the information I (applicant) provided to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local laws regulating construction of the performance of construction. I, the undersigned, understand that I am responsible for correctly locating the property lines ..

Signature of Applicant: X _____ Date: _____

Printed Name: _____

*Signature of Property Owner X _____ Date: _____

Printed Name: _____

**Sign Permit Application will not be processed without the signature of the property owner. Submit completed for to City Hall*

TO SCHEDULE INSPECTIONS OR HAVE QUESTIONS CONTACT VEENSTRA & KIMM: BuildingInspection@v-k.net Ph: 515-850-2980

Official Use Only

Date Received: _____

Approval Notification Date: _____

Permit Fee: \$ _____

Permit approved By: X _____ Approval Date: _____