

CITY OF PANORA

City Council Meeting

REGULAR MEETING MINUTES FOR MONDAY, DECEMBER 13TH, 2021 AT 6:30 P.M.

I. Mayor Parker opened the council meeting at 6:30 p.m. and called Roll. Council members present were Brian Dorsett, Tom Flanery, Shane Gliem, Stan Landon, and Curtis Thornberry. Staff attending Joyce Calmer-Deputy City Clerk, Joe Hupp-EMS Director, Doug Long-Electrical Superintendent, Matt Reising-Police Chief, and Lisa Grossman-City Administrator. The meeting was accessible electronically thru GoToMeeting as allowed by Section 21.8 of the Iowa Code.

II. Approval of Agenda – Flanery made a motion to approve the agenda, seconded by Landon. Motion carried unanimously.

III. Public Forum – None

IV. Consent Items – Landon moved to approve the minutes of 11-22-21 Regular Meeting, seconded by Dorsett. Motion carried unanimously.

V. Council Business

A. A discussion regarding camping at Water Works Park was held with Chief Reising. He made a recommendation to remove primitive camping from the park due to no facilities being located there.

B. Council Member Landon introduced the first reading of an ordinance entitled “Ordinance No. 334. An Ordinance amending Chapter 47.06 of Park Regulations, relating to Camping.”

It was moved by Council Member Landon and seconded by Council Member Flanery that the aforementioned Ordinance be now received, placed on file and read by the City Clerk, the Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: Dorsett, Flanery, Landon

Nays: Gliem, Thornberry

WHEREUPON, the Mayor declared the Motion duly carried and said Ordinance was received, placed on file and read by the City Clerk and duly considered by the Council.

C. Chief Reising presented current options available to replace the Tahoe. Reising recommended the 2021 Chevy Tahoe with a total cost, including radios and equipment, of \$72,432.49 over the 2021 AWD V8 Hemi Dodge Durango (\$70,721.64) due to availability and reliability of the current Tahoe. Thornberry made a motion to move forward with the purchase of the 2021 Chevy Tahoe at a cost of \$36,216 for the vehicle and a total price of \$72,432.49 with all the radios and equipment, seconded by Landon. With the roll being called, the motion carried unanimously.

D. The Dream Acres Preliminary Plat was discussed along with the minutes from the Planning and Zoning meeting.

E. Resolution 21-60 was considered, approving an Urban Renewal Joint Agreement with Guthrie County. Dorsett made a motion to approve, seconded by Gliem. With the roll being called, the resolution carried unanimously.

Mayor Patrick Parker

CITY OF PANORA

City Council Meeting

F. A discussion was held regarding Resolution 21-61, approving an interfund transfer for an additional loan payment to the Fire truck general obligation bond. Thornberry made a motion to approve the additional payment and transfer of \$57,000 from reserves to debt service with the payment made from debt service, seconded by Landon. With the roll being called, the resolution carried unanimously.

G. The renewal rates were considered for the 2022 employee health insurance plan from Wellmark. Administrator Grossman recommended changing how the plan is funded and adopting a Partial Self-funded plan with higher deductibles and a funded down portion for employees which also allows for a health savings account for employees.

H. Resolution 21-62 was then considered, approving a health insurance premium renewal for city employees. Dorsett made a motion to approve with renewal of the Alliance Select Plan U5M with HRA Out-of-Pocket Maximums (Single \$2000/Family\$4000) with 100% HRA reimbursement after HRA Deductible is met. The city will also provide HSA reimbursement annually in the amount of (Single \$1500/Family \$3000) with the savings from the reduced premium. Renewal of the Current Dental Plan with premiums covered by the city. The motion was seconded by Landon. With the roll being called, the resolution carried unanimously.

I. Resolution 21-62 was also considered, approving an Engagement Agreement with Advantage Administrators to provide third party administration services for health reimbursement arrangement. Thornberry made a motion to approve, seconded by Landon. With the roll being called, the resolution carried unanimously.

J. Administrator Grossman requested the council consider changing the Council Meeting time from 6:30 to 5:30 starting with the January meeting.

K. Council Member Thornberry introduced the first reading of an ordinance entitled “Ordinance No. 344 An Ordinance Amending the City Code of the City of Panora, Iowa by amending Chapter 17.04 relating to Council Meeting times.”

It was moved by Council Member Thornberry and seconded by Council Member Flanery that the ordinance be adopted. The mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: Dorsett, Flanery, Gliem, Landon, Thornberry

Nays: None

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been given its initial consideration.

It was moved by Council Member Thornberry and seconded by Council Member Dorsett that the statutory rule requiring an ordinance to be considered and voted on for passage at two City Council meetings prior to the meeting at which it is to be finally passed be suspended and the ordinance entitled “Ordinance No. 344 An Ordinance Amending the City Code of the City of Panora, Iowa by amending Chapter 17.04 relating to Council Meeting times,” now be put upon its final consideration and adoption. The mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: Dorsett, Flanery, Gliem, Landon, Thornberry

Nays: None

CITY OF PANORA

City Council Meeting

Whereupon, the Mayor declared the motion duly carried and the ordinance duly adopted, as follows:

ORDINANCE NO. 344

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PANORA, IOWA, BY
AMENDING CHAPTER 17.04, COUNCIL MEETINGS

BE IT ENACTED by the City Council of the City of Panora, Iowa;

SECTION 1. SECTION 17.04 MODIFIED. Section 17.04 of the Panora Code of Ordinances, is amended and adopted in lieu thereof:

17.04 COUNCIL MEETINGS. Procedures for giving notice of meetings of the Council and other provisions regarding the conduct of Council meetings are contained in Section 5.06 of this Code of Ordinances. Additional particulars relating to Council meetings are the following:

1. Regular Meetings. The regular meetings of the Council are on the second and fourth Mondays of each month (except in December, when there is only one regular meeting, on the second Monday), at five-thirty (5:30) p.m. in the Council Chambers at the Panora City Hall. If any such day falls on a legal holiday, the meeting is held on the following day at the same time unless a different day or time is determined by the Council.

SECTION 2. REPEALER. All ordinances or parts of ordinances that are in conflict with this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged as invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This Ordinance shall be in effect from and after the later to occur of its final passage, approval and publication as provided by law.

PASSED AND APPROVED THIS 13TH DAY OF DECEMBER, 2021

Patrick Parker, Mayor

Attest:

Lisa Grossman, City Administrator

Mayor Patrick Parker

CITY OF PANORA
City Council Meeting

CLERK'S CERTIFICATE

I hereby certify that the foregoing Ordinance No. 344 was published as required by law on the ____ day of _____, 2021.

SIGNED _____
Lisa Grossman, City Administrator

L. Resolution 21-64 was also considered, approving a revision to the 2012 Council Handbook relating to Regular Meetings. Gliem made a motion to update the handbook time to 5:30 for Council Meetings, seconded by Flanery. With the roll being called, the resolution carried unanimously.

M. A discussion was held regarding Food Bank items being stored at the Community Center and a possible agreement with representatives regarding this.

N. Resolution 21-65 was then deliberated, approving an agreement for use of the Community Center for storage of Food Bank items. Landon made a motion to approve the agreement, seconded by Gliem. With the roll being called, the resolution carried unanimously.

O. Administrator Grossman submitted to the Council a schedule for upcoming Budget Meetings as well as updated Council Committees.

VI. Financials.

A. Thornberry moved to approve the bills payable, seconded by Landon. With the roll being called, the motion carried unanimously.

B. Thornberry moved to approve the monthly financials, seconded by Dorsett. With the roll being called, the motion carried unanimously.

VII. Information Items. Administrator Grossman provided a verbal report to the Council. Per City Code, no second regular City Council meeting will be held in December, the next regular meeting will be January 10th. The 2022 Oath of Office was taken by Dorsett, Landon, and Thornberry.

Parker asked for a motion to adjourn. Thornberry made a motion to adjourn at 7:55 p.m., seconded by Landon. With the roll being called, the motion carried unanimously.

Patrick Parker, Mayor

ATTEST:

Lisa Grossman, City Administrator

Mayor Patrick Parker