

CITY OF PANORA

City Council Meeting

REGULAR MEETING MINUTES FOR MONDAY, DECEMBER 12TH, 2022 AT 5:30 P.M.

I. Mayor Parker opened the council meeting at 5:30 p.m. and called Roll. Council members present were Brian Dorsett, Tom Flanery, Shane Gliem, Stan Landon, and Curtis Thornberry. Staff attending Joyce Calmer-Deputy City Clerk, Doug Long-Electric Superintendent, Molli Loyd-Paramedic, Matt Reising-Chief of Police, and Lisa Grossman-City Administrator. The meeting was accessible electronically thru GoToMeeting as allowed by Section 21.8 of the Iowa Code.

II. Approval of Agenda – Dorsett made a motion to approve the agenda, seconded by Flanery. Motion carried unanimously.

III. Public Forum – None

IV. Consent Items – Landon moved to approve the minutes of 11-28-22 Regular Meeting, seconded by Gliem. Motion carried unanimously.

V. Council Business

A. Chief Reising addressed the council again regarding a possible Governor's Traffic Safety Grant that could be obtained to purchase speed signs with a maximum reimbursement of \$3000. Signs range between \$3,700-\$4,400 depending on type. Chief Reising advised he would like to wait to apply and then budget the difference in next years budget. The council was agreeable to this plan.

B. A letter from Rodney and Carmen Atkinson was read, requesting forgiveness of utilities from September-November of 2022 at their vacant property located at 314 NW 4th Street prior to them removing the house from the lot. Mayor Parker cited that utilities were charged in accordance with City Code as there was a house located on the property and it was accessible during the entirety of the project. The property in question also had existing utilities that did not need to be connected to the newly installed utilities along Clay Street. No additional action was taken by the Council on the request.

C. Resolution 22-73 was discussed, approving interfund transfers for a Public Works expenditure, which was to fund the purchase of a dump truck. Thornberry made a motion to approve, seconded by Dorsett. With the roll being called, the resolution carried unanimously.

D. Resolution 22-74 was considered, setting a time and date for a public hearing to hear comments regarding Budget Amendment #1 for the FY 22-23 Budget regarding Public Works expenditure. Flanery made a motion to approve the hearing for January 9th, 2023 at City Hall at 5:30 p.m., seconded by Gliem. With the roll being called, the resolution carried unanimously.

E. A discussion was held regarding appointing Panora EMS's representative on the Guthrie County Essential Service Advisory Council. Landon made a motion to approve EMS Director Levi Johnson as the presentative with Mayor Patrick Parker as an alternate, seconded by Dorsett. With the roll being called, the motion carried unanimously.

F. The Council Committees and Budget schedule were discussed for the FY24 Budget.

VI. Financials.

A. Landon moved to approve the bills payable, seconded by Thornberry. With the roll being called, the motion carried unanimously.

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- B. Dorsett moved to approve the monthly financials, seconded by Landon. With the roll being called, the motion carried unanimously.

VII. Information Items. Administrator Grossman provided a verbal report to the Council. It was noted on the agenda that per city code, no second regular City Council meeting is held in December. The next regular Council meeting will be January 9th, 2023.

Mayor Parker asked for a motion to adjourn. Landon made a motion to adjourn at 6:00 p.m., seconded by Flanery. With the roll being called, the motion carried unanimously.

Patrick Parker, Mayor

ATTEST:

Lisa Grossman, City Administrator