

CITY OF PANORA

City Council Meeting

REGULAR MEETING MINUTES FOR MONDAY, NOVEMBER 27TH 2023 AT 5:30 P.M.

I. Mayor Thornberry opened the council meeting at 5:30 p.m. and called Roll. Council members present were Roger Dorr, Brian Dorsett, Tom Flanery, Shane Gliem, and Blake Michelsen. Staff attending were Brent Christofferson-Water Plant Superintendent, John DeLavergne-EMS Director, Doug Long-Electric Superintendent, and Lisa Grossman-City Administrator. The meeting was accessible electronically thru GoToMeeting as allowed by Section 21.8 of the Iowa Code.

II. Approval of Agenda – Flanery made a motion to approve the agenda, seconded by Gliem. Motion carried unanimously.

III. Public Forum – None

IV. Consent Items – Dorr moved to approve the minutes of 11-13-23 Regular Meeting, seconded by Dorsett. Motion carried unanimously.

V. Council Business

A. Water Plant Superintendent Christofferson informed the Council that a raw water pump failed and it could not be repaired. He has already had the pumped replaced as it was in stock at Iowa Pump Works. Christofferson explained that if it had not been in stock, it would have taken 12-15 weeks to get a replacement and he would like to purchase a spare pump, as these pumps are responsible for pumping water up to the water treatment plant from the river. He asked the council to consider a quote for a spare raw water pump for \$10,299 and that the purchase be budgeted for the next fiscal year. In addition, he also explained how the new pumps will require rewiring for warranty purposes and he will bring back quotes for the council to consider. Michelsen then made a motion to proceed with ordering the 3rd pump for \$10,299, seconded by Dorr. With the roll being called, the motion carried unanimously.

B. Resolution 23-33 was reviewed, approving the FY23 Street Financial Report. Dorsett made a motion to approve, seconded by Flanery. With the roll being called, the resolution carried unanimously.

C. The FY 2023 Annual Financial Report was considered. Dorsett made a motion to approve, seconded by Gliem. With the roll being called, the motion carried unanimously.

D. EMS Director DeLavergne presented a department recommendation for the remount of the 2008 Type 3 ambulance and provided a quote from Arrow for \$194,682. He requested the council approve the quote in addition to a dollar amount up to \$200,000 for anything else that comes up during the remount process. After a discussion, which included potential financing options, Dorsett made a motion to approve the quote with a not to exceed amount of \$200,000, seconded by Dorr. With the roll being called, the motion carried unanimously.

E. A discussion was held regarding an Advanced EMT pay rate as there is not one currently.

F. Resolution 23-34 was then considered, approving a revision to the EMS SOG's relating to part time AEMT Pay Rate. Gliem made a motion to approve the new pay rate, which is \$18.50-\$21.50, seconded by Flanery. With the roll being called, the motion carried unanimously.

G. Resolution 23-35, was also discussed, approving an intergovernmental transfer of public funds agreement between the Iowa Department of Human Services and Panora EMS. Dorsett

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made a motion to approve, seconded by Dorr. With the roll being called, the resolution carried unanimously.

H. Resolution 23-36 was also considered, approving a provider participation agreement with IDHS, IME, GEMT for uncompensated cost prospective payment program. Flanery made a motion to approve, seconded by Gliem. With the roll being called, the resolution carried unanimously.

I. A discussion was held regarding a new job description for Public Works Water/Wastewater Distribution Assistant. Dorsett made a motion to approve the job description, seconded by Gliem. With the roll being called, the motion carried unanimously.

VII. Information Items. Administrator Grossman provided a verbal report to the Council. EMS Director DeLavernne gave a verbal report to the Council on the Audubon Hospital contract.

Mayor Thornberry asked for a motion to adjourn. Gliem made a motion to adjourn at 6:13 p.m., seconded by Flanery. With the roll being called, the motion carried unanimously.

Curtis Thornberry, Mayor

ATTEST:

Lisa Grossman, City Administrator