

CITY OF PANORA

City Council Meeting

REGULAR MEETING MINUTES FOR MONDAY, NOVEMBER 25TH, 2024 AT 5:30 P.M.

I. Mayor Thornberry opened the council meeting at 5:30 p.m. and called Roll. Council members present were Roger Dorr, Brian Dorsett, Tom Flanery, Blake Michelsen, and Mark Sheeder. Staff attending were Doug Long-Electrical Superintendent and Lisa Grossman-City Administrator. The meeting was accessible electronically thru GoToMeeting as allowed by Section 21.8 of the Iowa Code.

II. Approval of Agenda – Dorr made a motion to approve the agenda, seconded by Michelsen. Motion carried unanimously.

III. Public Forum – None

IV. Consent Items – Dorsett moved to approve the minutes of 11-11-24 Regular Meeting, seconded by Sheeder. Motion carried unanimously.

V. Council Business

A. The FY 2023-2024 Annual Urban Renewal Report was reviewed. Flanery made a motion to approve, seconded by Dorr. With the roll being called, the motion carried unanimously.

B. Resolution 24-43 was then discussed, obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations in the next fiscal year. Dorsett made a motion to approve, seconded by Flanery. With the roll being called the resolution carried unanimously.

C. The FY24 Annual Financial Report was considered. Dorr made a motion to approve, seconded by Sheeder. With the roll being called, the motion carried unanimously.

D. Resolution 24-44 approving the FY24 Street Financial Report was also considered. Michelsen made a motion to approve, seconded by Flanery. With the roll being called, the resolution carried unanimously.

E. The Library Director position was discussed as current Library Director Kim Finnegan is retiring in March of 2025. Administrator Grossman stated this is a good time to review benefit offerings for this part time position. Grossman recommended that benefits continue to be offered as this is a permanent part time position but that instead of providing the same benefits as all Full-Time employees, all allocations for Vacation, Personal Leave, and Sick Time be reduced by half and that Health Insurance be provided for the employee only. Dorr made a motion to approve the recommendation, seconded by Sheeder. With the roll being called, the motion carried unanimously.

F. The annual Region XII Housing Trust Fund support request of \$1000 was considered. Dorsett made a motion to approve, seconded by Dorr. With the roll being called, the motion carried unanimously.

VI. Information Items. Administrator Grossman provided a verbal report to the Council.

Mayor Thornberry asked for a motion to adjourn. Michelsen made a motion to adjourn at 5:51 p.m., seconded by Dorr. With the roll being called, the motion carried unanimously.

CITY OF PANORA
City Council Meeting

Curtis Thornberry, Mayor

ATTEST:

Lisa Grossman, City Administrator