

CITY OF PANORA

City Council Meeting

REGULAR MEETING MINUTES FOR MONDAY, OCTOBER 9TH 2023 AT 5:30 P.M.

I. Mayor Thornberry opened the council meeting at 5:30 p.m. and called Roll. Council members present were Roger Dorr, Brian Dorsett, Tom Flanery, Shane Gliem, and Blake Michelsen. Staff attending were Joyce Calmer-Deputy City Clerk, Doug Long-Electric Superintendent, and Lisa Grossman-City Administrator. The meeting was accessible electronically thru GoToMeeting as allowed by Section 21.8 of the Iowa Code.

II. Approval of Agenda – Flanery made a motion to approve the agenda, seconded by Gliem. Motion carried unanimously.

III. Public Forum – None

IV. Consent Items – Dorsett moved to approve the minutes of 09-25-23 Regular Meeting and a Special Class C Retail Alcohol License (5 Day) for Tori's Angels Foundation, seconded by Dorr. Motion carried unanimously.

V. Council Business

A. Sawyer Breslow from gWorks gave a presentation and answered questions from the council on the new cloud-based software that is available.

B. Resolution 23-27 was then considered, approving a product and services contract with gWorks for financial software. Michelsen made a motion to approve, seconded by Dorr. With the roll being called, the resolution carried unanimously.

C. The Wellmark health insurance premium renewal rates were reviewed for city employees.

D. Resolution 23-28 was then discussed, approving a health insurance premium renewal for city employees. Dorsett made a motion to approve the renewal rate, which was an overall 10.66% increase, seconded by Flanery. With the roll being called, the resolution carried unanimously.

E. Fire Chief Harmann was present to request the Council's approval on purchasing a 2024 Ford F350 Quick Attack pickup truck. He estimated the cost at a maximum of \$107,000 and would take about six months to receive from when it is ordered. Michelsen made a motion to have the fire department proceed with obtaining a purchase agreement, seconded by Dorr. With the roll being called, the motion carried unanimously.

F. Grossman provided a Mutual Non-Disclosure Agreement between Iowa State University of Science and Technology and the City in order to work together on a grant application. This agreement would allow the city to share freely any sensitive information related to the City's electric utility. Michelsen made a motion to approve, seconded by Gliem. With the roll being called, the motion carried unanimously.

G. Council Member Flanery introduced the first reading of an ordinance entitled "Ordinance No. 351. An Ordinance amending the City Code of the City of Panora, Iowa, by amending Chapter 55 Animal Protection and Control."

It was moved by Council Member Flanery and seconded by Council Member Dorr that the Ordinance be now received, placed on file, and read by the City Clerk, the Mayor put the question on the motion and the roll being called, the following named Council Members voted:

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Ayes: Dorr, Dorsett, Flanery, Gliem, Michelsen
Nays: None

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been given its initial consideration.

It was moved by Council Member Dorsett and seconded by Council Member Gliem that the statutory rule requiring an ordinance to be considered and voted on for passage at two City Council meetings prior to the meeting at which it is to be finally passed be suspended and the ordinance entitled "Ordinance No. 351. An Ordinance amending the City Code of the City of Panora, Iowa, by amending Chapter 55 Animal Protection and Control," now be put upon its final consideration and adoption. The mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: Dorr, Dorsett, Flanery, Gliem, Michelsen
Nays: None

Whereupon, the Mayor declared the motion duly carried and the ordinance duly adopted, as follows:

ORDINANCE NO. 351

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PANORA, IOWA, BY AMENDING FEES RELATED TO CHAPTER 55 ANIMAL PROTECTION AND CONTROL

BE IT ENACTED by the City Council of the City of Panora, Iowa;

SECTION 1. CHAPTER 55 APPENDIX A FEES MODIFIED. Appendix A Fees of the Panora Code of Ordinances, is modified to the following:

Fees for second, third, and subsequent violations are for those occurring within a 12-month period. In addition, if the animal does not have any identification, fines are double the amount listed below. If such fine is not paid within thirty (30) days, it shall be increased by \$25 along with a \$7 administrative fee and be filed in the same manner as delinquent utility accounts with the ~~DAS~~ *Iowa Setoff Program*.

SECTION 2. REPEALER. All ordinances or parts of ordinances that are in conflict with this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged as invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This Ordinance shall be in effect from and after the later to occur of its final passage, approval and publication as provided by law.

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PASSED AND APPROVED THIS 9TH DAY OF OCTOBER, 2023

Curtis Thornberry, Mayor

Attest:

Lisa Grossman, City Administrator

CLERK'S CERTIFICATE

I hereby certify that the foregoing Ordinance No. 351 was published as required by law on the ____ day of _____, 2023.

SIGNED _____
Lisa Grossman, City Administrator

H. Change Order #6 was considered for the Jackson Street project, adding \$2,600 to the contract for one sanitary service relocations. Gliem made a motion to approve, seconded by Dorsett. With the roll being called, the motion carried unanimously.

VI. Financials.

A. Flanery moved to approve the bills payable which included Pay Application #7 for the Jackson Street Improvements Project, seconded by Michelsen. With the roll being called, the motion carried unanimously.

B. Gliem moved to approve the monthly financials, seconded by Flanery. With the roll being called, the motion carried unanimously.

VII. Information Items. Administrator Grossman provided a verbal report to the Council.

Mayor Thornberry asked for a motion to adjourn. Michelsen made a motion to adjourn at 5:59 p.m., seconded by Flanery. With the roll being called, the motion carried unanimously.

Curtis Thornberry, Mayor

Mayor Curtis Thornberry

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ATTEST:

Lisa Grossman, City Administrator

Mayor Curtis Thornberry