CITY OF PANORA
City Council Meeting

REGULAR MEETING MINUTES FOR MONDAY, SEPTEMBER 27TH, 2021 AT 6:30 P.M.

I.   Mayor Parker opened the council meeting at 6:30 p.m. and called Roll. Council members present were Tom Flanery, Shane Gliem, Stan Landon, and Curtis Thornberry. Brian Dorsett was absent. Staff attending Doug Long-Electric Superintendent and Lisa Grossman-City Administrator. The meeting was accessible electronically thru GoToMeeting as allowed by Section 21.8 of the Iowa Code.

II.   Approval of Agenda – Landon made a motion to approve the agenda, seconded by Flanery. Motion carried unanimously.

III.   Public Forum – None

IV.   Consent Items – Gliem moved to approve the minutes of 09-13-21 Regular, seconded by Landon. Motion carried unanimously.

V.   Council Business
A.   Jo Ann Johnson, on behalf of the Garden Club, requested the council allow a golf cart like utility vehicle, with a water tank, to be used in the maintenance of the pots/landscaping on the square and wherever the pots are located. Thornberry made a motion to approve the use of a utility vehicle, by Garden Club members, for the requested purpose, seconded by Landon. Motion carried unanimously.
B.   Sharon Neel, on behalf of the group that cares for Heritage Park, requested the Council waive the minimum fee for the last year as the sprinkler system was not utilized and going forward would like to be billed for water use only with no minimum bill. The Council directed Administrator Grossman to perform an analysis comparing the clubs average water use with the wholesale rate applied. Grossman will bring this back for review at the next council meeting.
C.   Resolution 21-47 was discussed, approving a contract with Van Wert Company to Furnish an Automatic Meter Reading System. Landon made a motion to approve the contract in the amount of $157,250, subject to approval of the formal contract form and terms by the City Attorney, seconded by Flanery. With the roll being called, the resolution carried unanimously.
D.   Resolution 21-48 was also considered, approving a contract with gWorks for Meter Reader Interface and Mass Meter Change out. Thornberry made a motion to approve the contract in the amount of $5,200, of which $900 will be the annual fee for the Meter Reader License and Product Support, seconded by Gliem. With the roll being called, the resolution carried unanimously.
E.   Doug Long explained the need for rates and an interconnect agreement for residents purchasing solar panels and having them installed on their homes. Long will bring back to the council, at an upcoming meeting, revisions for the Electric Department's Rules of Operations as well as rate recommendations.
F.   Resolution 21-49 was considered, approving the FY 21 Street Financial Report. Flanery made a motion to approve, seconded by Landon. With the roll being called, the resolution carried unanimously.
G.   The FY2020-2021 Annual Financial Report was discussed. Landon made a motion to approve, seconded by Gliem. With the roll being called, the motion carried unanimously.

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H.   A discussion was held regarding Resolution 21-50, authorizing reimbursement for expenses of projects with future bond proceeds for the Jackson Street Improvements, Clay Street Improvements, and Police Vehicle/Equipment Purchase. Thornberry made a motion to approve, seconded by Landon. With the roll being called, the resolution carried unanimously. The maximum amount of bonds expected to be issued for the projects is $2,140,000.
I.   A request for water service was considered for 3073 HWY 44 from Jeff Conner. Landon made a motion to approve providing water service, seconded by Gliem. With the roll being called, the motion carried unanimously.

VI.   Information Items. Administrator Grossman provided a verbal report to the Council.

Parker asked for a motion to adjourn. Landon made a motion to adjourn at 7:21 p.m., seconded by Flanery. With the roll being called, the motion carried unanimously.

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                                                      Patrick Parker, Mayor

ATTEST**:**

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Lisa Grossman, City Administrator

Mayor Patrick Parker