

CITY OF PANORA
City Council Meeting

REGULAR MEETING MINUTES FOR MONDAY, SEPTEMBER 13TH, 2021 AT 6:30 P.M.

I. Mayor Parker opened the council meeting at 6:30 p.m. and called Roll. Council members present were Brian Dorsett, Tom Flanery, Shane Gliem, Stan Landon, and Curtis Thornberry. Staff attending Joyce Calmer-Deputy City Clerk, Doug Long-Electric Superintendent, and Lisa Grossman-City Administrator. The meeting was accessible electronically thru GoToMeeting as allowed by Section 21.8 of the Iowa Code.

II. Approval of Agenda – Flanery made a motion to approve the agenda, seconded by Landon. Motion carried unanimously.

III. Public Forum – Sharon Neel, representing a group that founded Heritage Park discussed an outstanding water bill from a leak with the sprinkler system. She requested the council consider two items, one that the monthly bill be waived for this year as the system was not used and two, going forward that the group just pay for water usage and not have a minimum charge. Mayor Parker instructed Administrator Grossman to put this item on the next agenda for consideration.

IV. Consent Items – Thornberry moved to approve the minutes of 08-23-21 Regular, seconded by Dorsett. Motion carried unanimously.

V. Council Business

A. Landon made a motion to open the public hearing on proposed conveyance of real estate for 407 E Market Street, seconded by Thornberry. Motion carried unanimously. Mayor Parker asked if any comments had been submitted. Administrator Grossman replied there were none. Hearing no other comments, Mayor Parker asked for a motion to close the public hearing. Landon made that motion, seconded by Flanery. Motion carried unanimously.

B. Resolution 21-44 was then considered, approving conveyance of 407 E Market to Bradley Hamilton for a sum of \$3,200. Thornberry made a motion to approve, seconded by Gliem. With the roll being called, the resolution carried unanimously.

C. A discuss was held regarding a written request from Keith and Julie Fulton relating to forgiveness of a water charge for a leak at 102 SE 13th Street. The Council considered the request, noted there were no sewer charges from the leak, but took no action.

D. Resolution 21-45 was discussed, approving a Standard Professional Services Agreement with Snyder & Associates for the Jackson Street Improvements Project. Thornberry made a motion to approve the agreement with a maximum cost of services of \$233,600 for the project, seconded by Landon. With the roll being called, the resolution carried unanimously.

E. A discussion was held regarding remote meter reading quotes. Administrator Grossman will work with City Attorney Jeff Bump for the next step in drafting contracts with the Van Wert Company.

F. Resolution 21-46 was considered, reappointing Roy Sneller to the Veteran's Auditorium Board. Landon made a motion to approve, seconded by Flanery. With the roll being called, the resolution carried unanimously.

G. The FY2020-2021 Annual Urban Renewal Report was discussed. Thornberry made a motion to approve, seconded by Dorsett. With the roll being called, the motion carried unanimously.

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VI. Financials.

A. Thornberry moved to approve the bills payable, seconded by Landon. With the roll being called, the motion carried unanimously.

B. Dorsett moved to approve the monthly financials, seconded by Landon. With the roll being called, the motion carried unanimously.

VI. Information Items. Administrator Grossman provided a verbal report to the Council. Mayor Parker provided a statement on the building permit for 209 SE 3rd Street and clarification on the building permit process.

Parker asked for a motion to adjourn. Landon made a motion to adjourn at 7:15 p.m., seconded by Flanery. With the roll being called, the motion carried unanimously.

Patrick Parker, Mayor

ATTEST:

Lisa Grossman, City Administrator