

CITY OF PANORA

City Council Meeting

REGULAR MEETING MINUTES FOR MONDAY, AUGUST 14TH, 2023 AT 5:30 P.M.

I. Mayor Pro tem Thornberry opened the council meeting at 5:30 p.m. and called Roll. Council members present were Brian Dorsett, Shane Gliem, Stan Landon, and Curtis Thornberry. Tom Flanery was absent. Staff attending were Joyce Calmer-Deputy City Clerk, John DeLavernne-EMS Director, and Lisa Grossman-City Administrator. Water Superintendent Brent Christofferson arrived later during the meeting. The meeting was accessible electronically thru GoToMeeting as allowed by Section 21.8 of the Iowa Code.

II. Approval of Agenda – Landon made a motion to approve the agenda, seconded by Gliem. Motion carried unanimously.

III. Public Forum – None

IV. Consent Items – Dorsett moved to approve the minutes of 07-24-23 Regular Meeting and 07-24-23 Special Workshop, seconded by Landon. Motion carried unanimously.

V. Council Business

A. A discussion was held regarding the vacancy of the office of Mayor with the resignation of Patrick Parker. Administrator Grossman had drafted a memo detailing the options to fill the vacancy. Landon made a motion to proceed with appointing a mayor until the next election and publishing notice for those interested in the position, seconded by Dorsett. With the roll being called, the motion carried unanimously.

B. Change Order #4 was considered for the Jackson Street project, adding \$5,200 to the contract for two sanitary service relocations. Landon made a motion to approve, seconded by Gliem. With the roll being called, the motion carried unanimously.

C. Resolution 23-24 was discussed, approving a transport decision policy for Panora EMS. Dorsett made a motion to approve, seconded by Landon. With the roll being called, the resolution carried unanimously.

D. Options for treating the sewer lagoon sludge were discussed with Superintendent Christofferson recommending a 3-year treatment of Mega Bugs at 1 PPM at an annual cost of \$9,776. After the 3 years, testing would be performed, to determine the efficiency of the bugs. Dorsett made a motion to approve the recommendation, seconded by Landon. With the roll being called, the motion carried unanimously.

E. The council considered a memo from Public Works director Tony Monthei regarding a purchase of a 500-gallon diesel fuel tank for use by the public works department. After a discussion, Landon made a motion to proceed with the 500-gallon double wall tank from Agri land F.S. Inc. at a cost of \$4,268, seconded by Gliem. With the rolling being called, the motion carried unanimously.

VI. Financials.

A. Landon moved to approve the bills payable which included Pay Application #5 for the Jackson Street Improvements Project, seconded by Dorsett. With the roll being called, the motion carried unanimously.

B. Dorsett moved to approve the monthly financials, seconded by Gliem. With the roll being called, the motion carried unanimously.

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VII. Information Items. Administrator Grossman provided a verbal report to the Council. Council Member Landon let the council know he is resigning from Council effective the 29th of August.

Mayor Pro tem Thornberry asked for a motion to adjourn. Landon made a motion to adjourn at 6:11 p.m., seconded by Gliem. With the roll being called, the motion carried unanimously.

Curtis Thornberry, Mayor Pro tem

ATTEST:

Lisa Grossman, City Administrator