

CITY OF PANORA

City Council Meeting

REGULAR MEETING MINUTES FOR MONDAY, JULY 22ND, 2024 AT 5:30 P.M.

I. Mayor Thornberry opened the council meeting at 5:30 p.m. and called Roll. Council members present were Roger Dorr, Brian Dorsett, Tom Flanery, Blake Michelsen, and Mark Sheeder. Staff attending were John DeLavergne-EMS Director, Ismael Galvan-Public Works Director, Doug Long-Electric Superintendent, and Lisa Grossman-City Administrator. The meeting was accessible electronically thru GoToMeeting as allowed by Section 21.8 of the Iowa Code.

II. Approval of Agenda – Dorsett made a motion to approve the agenda, seconded by Dorr. Motion carried unanimously.

III. Public Forum

Five individuals addressed the council. Jeremy Muell, owner of Panora Auto Parts at 518 W Main Street, asked the council to consider allowing his staff to drive golf carts they are working on to and from Lake Panorama during daylight hours to diagnose issues with the carts. Jerry Armstrong of 403 W Lane Street, Ronald Sheeder of 202 SW 2nd Street, and Roger Snyder of 4942 Jule Drive, addressed the council in support of allowing shipping containers in residential and other zoning districts. Chris Arganbright, owner of Bryton Insurance at 128 W Main Street, spoke in support of the council approving the ordinance to limit shipping containers in certain zoning districts.

IV. Consent Items – Sheeder moved to approve the minutes of 07-08-24 Regular Meeting, seconded by Flanery. Motion carried unanimously.

V. Council Business

A. A discussion was held regarding comments received on Portable Storage Containers. Mayor Thornberry asked if there was any support for the second reading of Ordinance 354, adding Chapter 149 Portable Storage Containers to the Panora City Code. Hearing no motion, Mayor Thornberry asked if there was a motion to table the ordinance. Michelsen made that motion, seconded by Dorr. With the roll being called, the motion carried unanimously.

B. Resolution 24-25 was considered, allowing possession and consumption of alcoholic canned beverages in designated areas for events held during Panorama Days. Dorsett made a motion to approve, seconded by Dorr. With the roll being called, the motion carried unanimously.

C. A request to utilize a hydrant/firetruck at Michael Mills park to fill a dunk tank on Saturday, August 2nd during Panorama Days was considered. Sheeder made a motion to approve, seconded by Flanery. With the roll being called, the motion carried unanimously. Public Works Director Galvan will be operating the hydrant.

D. Dave Grove from the Panora Chamber was present to inform the council about the proposed Main Street Audio Project. This would be a speaker system through the downtown that could be used for events, PA announcements, or daily music. Grove asked the council if they would be willing to act as the fiscal agent for the project with the Chamber providing the funding for the project. Dorr made a motion to approve the fiscal agent request, seconded by Sheeder. With the roll being called, the motion carried unanimously.

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E. Recommendations for merit/pay increases were considered by the council for employees Ryan Phillips and Preston Walker.

F. Resolution 24-26 was then considered, approving merit/pay change for employees. Flanery made a motion to approve a \$1500 merit increase for Phillips and a pay change from \$19.50 to \$21.00 for Walker, seconded by Dorr. With the roll being called, the resolution carried unanimously.

G. Superintendent Long offered an updated cost estimate for the 2024 Southeast Load Transfer Electric Project. Long would like to order all the materials. Dorr made a motion to approve moving forward with the project and material order, seconded by Flanery. With the roll being called, the motion carried unanimously.

H. Logan Wolf was present to answer questions regarding an EMS First Responder Transport Agreement. EMS Director DeLavernne and Jotham Arber were also present to discuss the agreement, which is the state form that allows Panora EMS to provide transport service for the first responder group. Sheeder made a motion to approve, seconded by Dorsett. With the roll being called, the motion carried unanimously.

I. A new policy was discussed for electronic access for the Community Center and Veteran's Auditorium. Electronic locks have recently been installed and a policy is needed to manage access.

J. Resolution 24-27 was then considered, approving a policy for electronic access for the Community Center and Veterans Auditorium. Michelsen made a motion to approve, seconded by Dorr. With the roll being called, the resolution carried unanimously.

K. A discussion was held on updating the rental rates for the Community Center and Veterans Auditorium due to the rates not having been changed in over 20 years and the current structure being overly complex with multiple categories. Administrator Grossman proposed including the kitchen with the community center rental and increasing the rates as follows:

- Community Center daily rate: from \$110 to \$150 for non-commercial, and from \$190 to \$200 for commercial.
- Veterans Auditorium daily rate: from \$75 to \$100 for non-commercial, and from \$145 to \$150 for commercial.

However, Sheeder suggested simplifying the fee structure by eliminating the distinction between commercial and non-commercial rentals and setting a single daily rate for each facility:

- Community Center: \$175 per day.
- Veterans Auditorium: \$150 per day.

The council agreed the rates need to reflect current costs and simplify the administrative process associated with renting these facilities.

L. Resolution 24-28 was then considered, approving rental rates for the Community Center and Veterans Auditorium, with the single daily rate fee of \$175 for the Community Center and \$150 for Veterans Auditorium. Sheeder made a motion to approve, seconded by Dorr. With the roll being called, the resolution carried unanimously.

M. The council discussed concerns received from Brad Halterman at the last council meeting over the dangers from fishing from the Lenon Mill Dam. It was also brought up that people were jumping from the bridge. Grossman had been instructed to discuss how any type of signage prohibiting fishing or jumping from the bridge could be enforced with the city attorney.

N. Mayor Thornberry then introduced the first reading of an ordinance entitled "Ordinance No. 355. An Ordinance amending the City Code of the City of Panora, Iowa by amending Chapter 41, Public Health and Safety by adding a section related to fishing/jumping off bridges."

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It was moved by Council Member Dorsett and seconded by Council Member Flanery that the Ordinance be now received, placed on file, and read by the City Clerk. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: Dorr, Dorsett, Flanery, Michelsen, Sheeder
Nays: None

Whereupon, the Mayor declared the motion duly carried and declared that said ordinance had been given its initial consideration.

It was moved by Council Member Flanery and seconded by Council Member Sheeder that the statutory rule requiring an ordinance to be considered and voted on for passage at two City Council meetings prior to the meeting at which it is to be finally passed be suspended and the ordinance entitled “Ordinance No. 355. An Ordinance amending the City Code of the City of Panora, Iowa by amending Chapter 41, Public Health and Safety by adding a section related to fishing/jumping off bridges,” now be put upon its final consideration and adoption. The mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: Dorr, Dorsett, Flanery, Michelsen, Sheeder
Nays: None

Whereupon, the Mayor declared the motion duly carried and the ordinance duly adopted, as follows:

ORDINANCE NO. 355

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PANORA, IOWA, BY AMENDING PROVISIONS RELATED TO PUBLIC HEALTH AND SAFETY

BE IT ENACTED by the City Council of the City of Panora, Iowa;

SECTION 1. SECTION 41.14 ADDED. Section 41.14 of the Panora Code of Ordinances, is added to Chapter 41, Public Health and Safety:

41.14 BRIDGES It is unlawful for a person to fish, dive, or jump from any bridge that crosses the Raccoon River within the city limits of the city of Panora.

SECTION 2. REPEALER. All ordinances or parts of ordinances that conflict with this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged as invalid or unconstitutional.

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SECTION 4. WHEN EFFECTIVE. This Ordinance shall be in effect from and after the later to occur of its final passage, approval and publication as provided by law.

PASSED AND APPROVED _____ **2024.**

Curtis Thornberry, Mayor

Attest:

Lisa Grossman, City Administrator

CLERK'S CERTIFICATE

I hereby certify that the foregoing Ordinance No. 355 was published as required by law on the ____day of _____ 2024.

SIGNED

Lisa Grossman, City Administrator

O. Change Order #7 Jackson Street Improvements for milling and patching changes was considered, which was an addition to the contract of \$2,694.00. Dorr made a motion to approve, seconded by Michelsen. With the roll being called, the motion carried unanimously.

VI. Financials.

A. Michelsen moved to approve the Pay Application #11 Jackson Street Improvements for \$60,923.69, seconded by Sheeder. With the roll being called, the motion carried unanimously.

VII. Information Items. Administrator Grossman provided a verbal report to the Council. EMS Director DeLavergne provided an EMS update to the Council.

Mayor Thornberry asked for a motion to adjourn. Dorsett made a motion to adjourn at 6:25 p.m., seconded by Dorr. With the roll being called, the motion carried unanimously.

Curtis Thornberry, Mayor

ATTEST:

Lisa Grossman, City Administrator

Mayor Curtis Thornberry