

CITY OF PANORA

City Council Meeting

REGULAR MEETING MINUTES FOR MONDAY, JULY 10TH, 2023 AT 5:30 P.M.

I. Mayor Parker opened the council meeting at 5:30 p.m. and called Roll. Council members present were Brian Dorsett, Tom Flanery, Shane Gliem, Stan Landon, and Curtis Thornberry. Staff attending were Joyce Calmer-Deputy City Clerk, John DeLavernne-EMS Director, Matt Harmann-Fire Chief, Molli Loyd- Part-time Paramedic, Alex Olsen-Paramedic, and Lisa Grossman-City Administrator. The meeting was accessible electronically thru GoToMeeting as allowed by Section 21.8 of the Iowa Code.

II. Approval of Agenda – Landon made a motion to approve the agenda, seconded by Gliem. Motion carried unanimously.

III. Public Forum – None

IV. Consent Items – Thornberry moved to approve the minutes of 06-26-23 Regular Meeting and a Class E Retail Alcohol License for Local Liquor, Panora Liquor LLC, seconded by Dorsett. Motion carried unanimously.

V. Council Business

A. Resolution 23-21, approving an update to the Employee Handbook regarding HSA Disbursement/Reimbursement Policy. Thornberry made a motion to approve, seconded by Flanery. With the roll being called, the resolution carried unanimously.

B. Change Order #3 was considered for the Jackson Street project, deducting \$2656.36 from the contract regarding valves previously installed. Landon made a motion to approve, seconded by Dorsett. With the roll being called, the motion carried unanimously.

C. A discussion was held regarding meeting with the EMS Advisory Council regarding potential directions forward to provide EMS as an essential service. The next meeting on July 24th was discussed to set up a meeting to discuss the ideas.

VI. Financials.

A. Thornberry moved to approve the bills payable which included Pay Application #4 for the Jackson Street Improvements Project, seconded by Flanery. With the roll being called, the motion carried unanimously.

B. Landon moved to approve the monthly financials, seconded by Thornberry. With the roll being called, the motion carried unanimously.

VII. Information Items. Administrator Grossman provided a verbal report to the Council. Mayor Parker and Council Member Landon let the council know they will be announcing resignation dates at the next meeting in July.

Mayor Parker asked for a motion to adjourn. Dorsett made a motion to adjourn at 6:00 p.m., seconded by Flanery. With the roll being called, the motion carried unanimously.

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Patrick Parker, Mayor

ATTEST:

Lisa Grossman, City Administrator