

CITY OF PANORA

City Council Meeting

REGULAR MEETING MINUTES FOR MONDAY, JUNE 26TH, 2023 AT 5:30 P.M.

I. Mayor Parker opened the council meeting at 5:30 p.m. and called Roll. Council members present were Brian Dorsett, Tom Flanery, Shane Gliem, and Curtis Thornberry. Stan Landon was absent. Staff attending were John DeLaverigne-EMS Director, Logan Wolf-Part-time EMT, and Lisa Grossman-City Administrator. The meeting was accessible electronically thru GoToMeeting as allowed by Section 21.8 of the Iowa Code.

II. Approval of Agenda – Flanery made a motion to approve the agenda, seconded by Gliem. Motion carried unanimously.

III. Public Forum – None

IV. Consent Items – Dorsett moved to approve the minutes of 06-12-23 Regular Meeting and an Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Panora Liquor LLC, seconded by Flanery. Motion carried unanimously.

V. Council Business

A. A discussion was held regarding a policy for EMS event contract rates. The department is recommending \$180 per hour for one dedicated EMS unit and crew for for-profit events. Thornberry made a motion to approve the recommendation, seconded by Flanery. With the roll being called, the motion carried unanimously.

B. Resolution 23-20 was discussed, approving an update to the Employee Handbook regarding health insurance. This updates the handbook regarding the change from a fully funded plan to a partial self-funded plan. Gliem made a motion to approve, seconded by Thornberry. With the roll being called, the resolution carried unanimously.

C. A discussion was held regarding an HSA disbursement/reimbursement policy. Dorsett made a motion to approve the policy as recommended which includes a tiered disbursement schedule as well as a partial reimbursement requirement when leaving employment, seconded by Thornberry. With the roll being called, the motion carried unanimously. Administrator Grossman will include the policy for formal approval at the next meeting by resolution.

VI. Financials.

A. Thornberry moved to approve the last bills payable for the fiscal year, seconded by Gliem. With the roll being called, the motion carried unanimously.

VII. Information Items. Administrator Grossman provided a verbal report to the Council.

Mayor Parker asked for a motion to adjourn. Flanery made a motion to adjourn at 5:45 p.m., seconded by Gliem. With the roll being called, the motion carried unanimously.

Patrick Parker, Mayor

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ATTEST:

Lisa Grossman, City Administrator

Mayor Patrick Parker