

CITY OF PANORA

City Council Meeting

REGULAR MEETING MINUTES FOR MONDAY, JUNE 13TH, 2022 AT 5:30 P.M.

I. Mayor Parker opened the council meeting at 5:30 p.m. and called Roll. Council members present were Brian Dorsett, Tom Flanery, Shane Gliem, Stan Landon, and Curtis Thornberry. Staff attending were Joyce Calmer-Deputy City Clerk, Levi Johnson-Paramedic, Doug Long-Electrical Superintendent, and Lisa Grossman-City Administrator. The meeting was accessible electronically thru GoToMeeting as allowed by Section 21.8 of the Iowa Code.

II. Approval of Agenda – Flanery made a motion to approve the agenda, seconded by Landon. Motion carried unanimously.

III. Public Forum – None

IV. Consent Items – Thornberry moved to approve the minutes of 05-23-22 Regular Meeting and two Iowa Retail Permit Applications for Cigarette/Tobacco/Nicotine/Vapor for Casey's General Store #92 and Hometown Foods, seconded by Dorsett. Motion carried unanimously.

V. Council Business

A. Landon made a motion to open the public hearing on a proposal to enter into a General Obligation Loan Agreement, seconded by Gliem. The motion carried unanimously. Mayor Parker asked if any comments had been submitted, Administrator Grossman replied there were none. Mayor Parker asked for any other comments. Hearing none, he asked for a motion to close the public hearing. Flanery made a motion to close the public hearing, seconded by Dorsett. The motion carried unanimously.

B. Resolution 22-29 was then considered, taking additional action on proposal to enter into a General Obligation Loan Agreement and combining certain Loan Agreements. Landon made a motion to approve, seconded by Gliem. With the roll being called, the resolution carried unanimously.

C. Resolution 22-30 was discussed, approving pay date change for Levi Johnson. Flanery made a motion to approve, seconded by Landon. With the roll being called, the resolution carried unanimously.

D. Resolution 22-31 was also considered, approving a revision to the EMS Standard Operating Guidelines Relating to EMS Part Time Pay Rates. Dorsett made a motion to approve, seconded by Thornberry. With the roll being called, the resolution carried unanimously.

E. The disposition of outdated EMS equipment was discussed, with a recommendation of selling the items with no reserve on GovDeals. Flanery made a motion to approve the recommendation, seconded by Landon. With the roll being called, the motion carried unanimously.

F. A recommendation from the current Park & Rec Board members was considered. Resolution 22-32 was then discussed, approving Ismael Galvan, Kerry Jacobsen, and Ashley Riggen to the board with a term ending 12/31/2025. Thornberry made a motion to approve, seconded by Gliem. With the roll being called, the resolution carried unanimously.

G. A sidewalk extension was discussed on East Clay Street and NE 3rd Street. The council instructed Grossman to start the process for the council to order construction of sidewalks along those streets.

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H. Deputy Clerk Calmer requested the council consider an exception for her to the Employee Handbook relating to the use of sick leave. Her adult daughter was in a car accident and has become partially immobile which has required the care of Calmer. Because of the sick leave policy, she has used 44 hours of vacation to care for her daughter. Calmer requested the council allow her to reimburse that time with accumulated sick leave and then to allow Calmer to use sick leave for the necessary follow up appointments that her daughter will have. Landon made a motion to grant this exception, seconded by Flanery. With the roll being called, the motion carried unanimously.

I. A motor vehicle purchase agreement for a used 2017 Ford F-250 pickup truck for the electric department was considered with a purchase price of \$39,500. This truck would replace the new truck that was ordered but had been delayed. The truck order would be cancelled if this truck was purchased. Landon made a motion to approve the purchase agreement for a price of \$39,500, seconded by Thornberry. With the roll being called, the motion carried unanimously.

VI. Financials.

A. Gliem moved to approve the bills payable, seconded by Landon. With the roll being called, the motion carried unanimously.

B. Thornberry moved to approve the monthly financials, seconded by Dorsett. With the roll being called, the motion carried unanimously.

VII. Information Items. Administrator Grossman provided a verbal report to the Council.

Mayor Parker asked for a motion to adjourn. Thornberry made a motion to adjourn at 6:30 p.m., seconded by Landon. With the roll being called, the motion carried unanimously.

Patrick Parker, Mayor

ATTEST:

Lisa Grossman, City Administrator