

CITY OF PANORA

City Council Meeting

REGULAR MEETING MINUTES FOR MONDAY, MAY 22ND, 2023 AT 5:30 P.M.

I. Mayor Parker opened the council meeting at 5:30 p.m. and called Roll. Council members present were Brian Dorsett, Tom Flanery, Shane Gliem, Stan Landon, and Curtis Thornberry. Staff attending Levi Johnson-EMS Director, Doug Long-Electric Superintendent, Alex Olson-Paramedic, Logan Wolf-EMT, and Lisa Grossman-City Administrator. The meeting was accessible electronically thru GoToMeeting as allowed by Section 21.8 of the Iowa Code.

II. Approval of Agenda – Landon made a motion to approve the agenda, seconded by Flanery. The motion carried unanimously.

III. Public Forum – None

IV. Consent Items – Dorsett moved to approve the minutes of 05-08-23 Regular Meeting and a Class E Retail Alcohol License for Casey's General Store #92 of Casey's Marketing Company, seconded by Flanery. The motion carried unanimously.

V. Council Business

A. Landon made a motion to open the public hearing to hear comments regarding Budget Amendment #2 for the FY 22-23 Budget, seconded by Gliem. Motion carried unanimously. Mayor Parker asked if there were any comments received, Administrator Grossman responded there were none. Hearing no other comments, Mayor Parker asked for a motion to close the hearing. Landon made the motion, seconded by Gliem. With the roll being called, the motion carried unanimously.

B. Resolution 23-16 was then considered, approving Budget Amendment #2 for the FY 22-23 Budget. Thornberry made a motion to approve, seconded by Landon. With the roll being called, the resolution carried unanimously.

C. Resolution 23-17 was discussed, approving members to the Planning and Zoning Commission. Thornberry made a motion to reappoint Steve Baker and Dave Beidelman, seconded by Gliem. With the roll being called, the resolution carried unanimously.

D. A list of bad debt was considered, with city staff recommending the total amount of \$50,444.79 being written off due to it being uncollectable, stale, or under \$50 per the Bad Debt policy previously approved by council. After a discussion, Thornberry made a motion to accept the list as presented totaling \$50,444.79, seconded by Landon. The motion carried unanimously.

E. Administrator Grossman presented an opportunity to provide a newsletter to residents in the new Panora Times publication. The Council would like to gather more information before deciding to proceed.

F. Police Chief Reising provided a written memo regarding repairs needed to the 2016 Ford Police Interceptor Sedan. After a discussion and consideration of the memo, Dorsett made a motion to have the transmission torn down to see if it can be repaired. If the transmission can't be repaired, staff can proceed with a remanufactured transmission. The motion was seconded by Landon. Motion carried unanimously.

VI. Information Items. Administrator Grossman provided a verbal report to the Council. Olson gave a maintenance update on the 4 ambulances.

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Mayor Parker asked for a motion to adjourn. Dorsett made a motion to adjourn at 6:06 p.m., seconded by Landon. The motion carried unanimously.

Patrick Parker, Mayor

ATTEST:

Lisa Grossman, City Administrator