

# CITY OF PANORA

## City Council Meeting

### **REGULAR MEETING MINUTES FOR MONDAY, MAY 13<sup>TH</sup>, 2024 AT 5:30 P.M.**

**I.** Mayor Thornberry opened the council meeting at 5:30 p.m. and called Roll. Council members present were Roger Dorr, Brian Dorsett, Tom Flanery, Blake Michelsen, and Mark Sheeder. Staff attending were Joyce Calmer-Deputy City Clerk, Matt Reising-Chief of Police, and Lisa Grossman-City Administrator. The meeting was accessible electronically thru GoToMeeting as allowed by Section 21.8 of the Iowa Code.

**II. Approval of Agenda** – Dorsett made a motion to approve the agenda, seconded by Dorr. Motion carried unanimously.

**III. Public Forum** – None

**IV. Consent Items** – Sheeder moved to approve the minutes of 04-22-24 Regular Meeting, seconded by Michelsen. Motion carried unanimously.

**V. Council Business**

A. Resolution 24-17, was considered, adopting the Adair and Guthrie County Multi-Jurisdictional Hazard Mitigation plan. Dorsett made a motion to approve, seconded by Dorr. With the roll being called, the resolution carried unanimously.

B. A discussion was held regarding an amendment to the R12/Panora Admin Contract with Regin XII Council of Governments. Flanery made a motion to approve, seconded by Michelsen. Motion carried unanimously.

C. Resolution 24-18, was also considered, approving an updated CDBG procurement policy. Dorr made a motion to approve, seconded by Flanery. With the roll being called, the resolution carried unanimously.

D. The 7015 Signature for Release of Funds form was discussed in reference to the CDBG grant Region XII is administering for the City. Michelsen made a motion to approve the form with Mayor Thornberry as the signer, seconded by Dorsett. With the roll being called, the motion carried unanimously.

E. The Speed Feedback Sign grant program was considered. After a discussion Sheeder made a motion to apply for three signs through the program, seconded by Dorr. With the roll being called, the motion carried unanimously.

F. An updated scope of services agreement with Ahlers & Cooner for utility legal services was considered. The document narrows the scope of the previous letter to just utilities. Michelsen made a motion to approve, seconded by Dorr. With the roll being called, the motion carried unanimously.

G. Resolution 24-19 was discussed, approving a set time and place for a public hearing and comments regarding the proposed FY 2023-2024 Budget Amendment. Flanery made a motion to approve, seconded by Dorr. With the roll being called, the resolution carried unanimously.

H. Resolution 24-20 was also considered, approving year-end Interfund Transfers. Sheeder made a motion to approve, seconded by Dorr. With the roll being called, the resolution carried unanimously.

I. A request was submitted by Pat Moylan on behalf of the Legion to add painted wording around the memorial plaques at the community center. After a discussion, Dorsett made a motion to approve, seconded by Dorr. With the roll being called, the motion carried unanimously.

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### **VI. Financials.**

A. Dorr moved to approve the bills payable, seconded by Flanery. With the roll being called, the motion carried unanimously.

B. Dorsett moved to approve the monthly financials, seconded by Flanery. With the roll being called, the motion carried unanimously.

**VII. Information Items.** Administrator Grossman provided a verbal report to the Council. It was noted the next council meeting would be Tuesday, May 28<sup>th</sup>, 2024 due to the Memorial Day Holiday.

Mayor Thornberry asked for a motion to adjourn. Flanery made a motion to adjourn at 6:10 p.m., seconded by Dorr. With the roll being called, the motion carried unanimously.

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Curtis Thornberry, Mayor

ATTEST:

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Lisa Grossman, City Administrator