

CITY OF PANORA

City Council Meeting

REGULAR MEETING MINUTES FOR MONDAY, APRIL 28TH, 2025 AT 5:30 P.M.

I. Mayor Thornberry opened the council meeting at 5:30 p.m. and called Roll. Council members present were Roger Dorr, Brian Dorsett, Blake Michelsen, and Mark Sheeder. Tom Flanery was absent. Staff attending were John DeLavernne-EMS Director, Doug Long-Electrical Superintendent, and Lisa Grossman-City Administrator. The meeting was accessible electronically thru GoToMeeting as allowed by Section 21.8 of the Iowa Code.

II. Approval of Agenda – Dorsett made a motion to approve the agenda, seconded by Dorr. Motion carried unanimously.

III. Public Forum – Tim Reitz of Off Course Golf Carts at 409 E Market Street requested the council consider letting the business utilize the portion of Market Street East of the building in order to program and test drive the carts. The carts are equipped with all the safety equipment and do not make noise as they are electric.

IV. Consent Items – Sheeder moved to approve the minutes of 04-14-25 Regular Meeting, seconded by Michelsen. The motion carried unanimously.

V. Council Business

A. Corbin Deardorff presented a proposal to the Council for his Eagle Scout Project requesting to rehab/build a new community fire pit/flag retirement facility at Water Works Park. After a discussion, Sheeder made a motion to allow Deardorff to proceed with the project in the location requested, seconded by Dorr. With the roll being called, the motion carried unanimously.

B. Chris Hastings, Panora Library Board President, let the council know that the library is having issues with the geothermal heating and cooling at the library. Estimates to replace range from \$30,000 to \$50,000. Mayor Thornberry let Hastings know the council will take this under advisement.

C. A discussion was held regarding the City's Brush Facility Policy. Staff is having issues with keys being returned and would like to propose the facility remain open during water plant hours.

D. Resolution 25-17 was then considered, approving an updated City Brush Facility Policy. Dorr made a motion to approve, seconded by Dorsett. With the roll being called, the resolution carried unanimously.

E. Bids had been solicited by the committee for the 5-2-1-0 Grant to for the basketball court at Michael Mills Park. After a discussion, Dorr made a motion to accept Y.T. Construction's bid of \$34,020, with \$22,500 paid for from the grant, seconded by Michelsen. With the roll being called, the motion carried unanimously.

F. The Council considered the Planning and Zoning Commission's recommendation regarding the alley vacation request submitted by Eric and Jenna Morris of 421 NE 2nd Street. The Commission had recommended approving the vacation and subsequent sale of the alleys. Sheeder made a motion to accept this recommendation and to proceed with scheduling a public hearing on the matter, seconded by Dorr. With the roll being called, the motion carried unanimously.

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G. The Council reviewed the Planning and Zoning Commission's recommendation regarding the city parcel sale request from Donna Vokes of 112 E Market Street. The Commission had recommended denial of the proposed lot sale. Sheeder made a motion to accept the recommendation and not proceed with the sale of the parcel, seconded by Dorsett. With the roll being called, the motion passed unanimously.

H. Resolution 25-18 was considered, setting a public hearing to vacate and sell the alleys boarding 421 NE 2nd Street. Michelsen made a motion to approve the hearing for May 12th, at 5:30 p.m., seconded by Sheeder. With the roll being called, the resolution carried unanimously.

I. GAX #9 for the CDBG Contract 23-HSGU-005 in the amount of \$53,424.00 was discussed. The council would like a progress report prior to approving the request. Sheeder made a motion to table, seconded by Dorr. With the roll being called, the motion carried unanimously. Grossman will have Karla Janning from Region XII provide a progress report at the next meeting.

J. A sewer maintenance contract from CIT Sewer Solutions was reviewed. Resolution 25-19 was then considered, approving the sewer maintenance contract with CIT Sewer Solutions. Dorsett made a motion to approve, seconded by Dorr. With the roll being called, the resolution carried unanimously.

K. A discussion was held regarding Resolution 25-20, approving a set time and date for a public hearing to hear comments regarding the proposed FY2024-2025 Budget Amendment. Sheeder made a motion to approve the hearing for May 12th, at 5:30 p.m., seconded by Michelsen. With the roll being called, the resolution carried unanimously.

L. Resolution 25-21 was also considered, approving interfund transfers for the FY 25 Budget. Dorsett made a motion to approve, seconded by Dorr. With the roll being called, the resolution carried unanimously.

VI. Information Items. Administrator Grossman provided a verbal report to the Council.

Mayor Thornberry asked for a motion to adjourn. Dorr made a motion to adjourn at 6:06 p.m., seconded by Michelsen. With the roll being called, the motion carried unanimously.

Curtis Thornberry, Mayor

ATTEST:

Lisa Grossman, City Administrator