

# CITY OF PANORA

## City Council Meeting

### **REGULAR MEETING MINUTES FOR MONDAY, APRIL 22<sup>ND</sup>, 2024 AT 5:30 P.M.**

**I.** Mayor Thornberry opened the council meeting at 5:30 p.m. and called Roll. Council members present were Roger Dorr, Tom Flanery, Blake Michelsen, and Mark Sheeder. Brian Dorsett was absent. Staff attending were Ismael Galvan-Public Works Director, Doug Long-Electric Superintendent, and Lisa Grossman-City Administrator. The meeting was accessible electronically thru GoToMeeting as allowed by Section 21.8 of the Iowa Code.

**II. Approval of Agenda** – Flanery made a motion to approve the agenda, seconded by Dorr. Motion carried unanimously.

**III. Public Forum** – None

**IV. Consent Items** – Michelsen moved to approve the minutes of 04-08-24 Special Meeting and 04-08-24 Regular Meeting, seconded by Dorr. Motion carried unanimously.

**V. Council Business**

A. Sheeder made a motion to open the public hearing to hear comments regarding the FY 2024-2025 Budget, seconded by Flanery. The motion carried unanimously. Mayor Thornberry asked if any written or verbal comments had been submitted, Administrator Grossman replied there were none. Mayor Thornberry asked if there were any other comments, hearing none, he asked for a motion to close the public hearing. Michelsen made the motion, seconded by Sheeder. The motion carried unanimously.

B. Resolution 24-15, adopting the City of Panora Budget for the Fiscal Year Ending June 30, 2025 was then considered. Dorr made a motion to approve, seconded by Michelsen. With the roll being called, the resolution carried unanimously.

C. Resolution 24-16 was discussed, approving an application for tax exemption for 404 W Jackson Street for Patrick and Melanie Parker. Sheeder made a motion to approve, seconded by Dorr. With the roll being called, the resolution carried unanimously.

D. Public Works Director Galvan gave an update on the condition of various equipment and recommended the sale of the 1997 street sweeper, along with 4 water pumps, 2 generators, and a power sander on the online auction site GovDeals.com. Galvan would like to take the proceeds and purchase a pick up broom, gutter brush, and water tank for the skid loader. In addition, he would like to trade in the 1995 Bobcat 553 Skid loader for a mower attachment for the skid loader.

E. After considering Public Works Director Galvan's recommendations, Michelsen made a motion to approve the sale of the 1997 Ford Cargo L/T CF8000 Street Sweeper with no reserve on GovDeals.com, seconded by Dorr. The motion carried unanimously.

F. Flanery then made a motion to trade in the 1995 Bobcat 553 Skid Loader for the mower attachment. If it cannot be traded in, then to sell in on GovDeals.com with no reserve. Flanery also included in his motion to sell on GovDeals.com the 4 water pumps, 2 generators, and the power sander. The motion was seconded by Dorr and carried unanimously.

G. A proposal for the installation of a valve at the water treatment plant was considered from Story Construction in the amount of \$7,007.00. Dorr made a motion to approve, seconded by Flanery. The motion carried unanimously.

H. GAX #1 for CDBG Contract 23-HSGU-005 in the amount of \$5,299 was considered, which requests a reimbursement of expenses for the Second Story CDBG Housing project from

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IEDA. Also, two corresponding payments were requested, one from TDS Industries LLC in the amount of \$4,227.00 and the other in the amount of \$1,072.00 for administrative costs to Region XII COG, with the total matching the reimbursement request of \$5,299. Sheeder made a motion to approve the reimbursement request and the subsequent payments, seconded by Flanery. The motion carried unanimously.

**VI. Information Items.** Administrator Grossman provided a verbal report to the Council.

Mayor Thornberry asked for a motion to adjourn. Flanery made a motion to adjourn at 5:53 p.m., seconded by Dorr. With the roll being called, the motion carried unanimously.

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Curtis Thornberry, Mayor

ATTEST:

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Lisa Grossman, City Administrator