

CITY OF PANORA

City Council Meeting

REGULAR MEETING MINUTES FOR MONDAY, APRIL 14TH, 2025 AT 5:30 P.M.

I. Mayor Thornberry opened the council meeting at 5:30 p.m. and called Roll. Council members present were Roger Dorr, Brian Dorsett, Blake Michelsen, and Mark Sheeder. Tom Flanery was absent. Staff attending were Joyce Calmer-Deputy City Clerk, John DeLavergne-EMS Director, Doug Long-Electrical Superintendent, and Lisa Grossman-City Administrator. The meeting was accessible electronically thru GoToMeeting as allowed by Section 21.8 of the Iowa Code.

II. Approval of Agenda – Sheeder made a motion to approve the agenda, seconded by Dorr. Motion carried unanimously.

III. Public Forum – Mary Dorsett of 315 W Jackson Street submitted a written request asking the council to move trick-or-treating to October 31st every year.

IV. Consent Items – Dorsett moved to approve the minutes of 03-24-25 Special Budget Hearing Meeting and 03-24-25 Regular Meeting, seconded by Sheeder. The motion carried unanimously.

V. Council Business

A. Mayor Thornberry asked for a motion to open the public hearing for the proposed FY 2025-2026 Budget. Dorr made that motion, seconded by Michelsen. The motion carried unanimously. Mayor Thornberry asked if any written or verbal comments had been submitted, Administrator Grossman replied there were none. Mayor Thornberry asked if there were any other comments, hearing none, he asked for a motion to close the public hearing. Dorsett made the motion, seconded by Sheeder. The motion carried unanimously.

B. Resolution 25-12 was then considered, adopting the City of Panora Budget for the Fiscal Year Ending June 30, 2025. Dorr made a motion to approve, seconded by Sheeder. With the roll being called, the resolution carried unanimously.

C. A discussion was held regarding Resolution 25-13, approving a local match for the Hazard Mitigation Assistance Program for the Panora Utility Resiliency Project. Dorsett made a motion to approve, seconded by Dorr. With the roll being called, the resolution carried unanimously.

D. Administrator Grossman advised the council that R&S Waste is willing to provide the city wide clean up service again this year for a fee. Resolution 25-14 was then presented setting the date and fees for the City-Wide Clean-Up. Sheeder made a motion to approve, seconded by Michelsen. With the roll being called, the resolution carried unanimously.

E. Resolution 25-15 was discussed, which is a resolution to support a Workforce Housing Tax Incentive Application to be submitted to the Iowa Economic Development Authority by Origin Homes for a housing project in Panora. Dorr made a motion to approve, seconded by Dorsett. With the roll being called, the resolution carried unanimously.

F. Jeremy Schlee, the City's engineer from Snyder and Associates submitted a letter to the council stating Spring Lake Construction, LLC has completed all remaining corrective work and punch list items. He is recommending the council provide formal acceptance of the project. Dorr made a motion to approve Resolution 25-16, approving acceptance of the Jackson Street

CITY OF PANORA

City Council Meeting

Improvements Project, seconded by Michelsen. With the roll being called, the resolution carried unanimously.

VI. Financials.

A. Sheeder moved to approve the bills payable, seconded by Dorr. With the roll being called, the motion carried unanimously.

B. Dorsett moved to approve the monthly financials, seconded by Michelsen. With the roll being called, the motion carried unanimously.

VII. Information Items. Administrator Grossman provided a verbal report to the Council.

Mayor Thornberry asked for a motion to adjourn. Michelsen made a motion to adjourn at 5:57 p.m., seconded by Dorr. With the roll being called, the motion carried unanimously.

Curtis Thornberry, Mayor

ATTEST:

Lisa Grossman, City Administrator