

# CITY OF PANORA

## City Council Meeting

### **REGULAR MEETING MINUTES FOR MONDAY, MARCH 25<sup>TH</sup>, 2024 AT 5:30 P.M.**

**I.** Mayor Thornberry opened the council meeting at 5:30 p.m. and called Roll. Council members present were Roger Dorr, Brian Dorsett, Tom Flanery, Blake Michelsen, and Mark Sheeder. Staff attending were Joyce Calmer-Deputy City Clerk, Doug Long-Electrical Superintendent, and Lisa Grossman-City Administrator. The meeting was accessible electronically thru GoToMeeting as allowed by Section 21.8 of the Iowa Code.

**II. Approval of Agenda** – Dorsett made a motion to approve the agenda, seconded by Flanery. Motion carried unanimously.

**III. Public Forum** – None

**IV. Consent Items** – Dorr moved to approve the minutes of 03-11-24 Regular Meeting, seconded by Sheeder. Motion carried unanimously.

**V. Council Business**

**A.** Mayor Thornberry introduced the third and final reading of an ordinance entitled “Ordinance No. 352. An Ordinance amending the City Code of the City of Panora, Iowa, by amending provisions related to water service charges.”

It was moved by Council Member Flanery and seconded by Council Member Dorr that the Ordinance be put upon its third and final consideration for adoption. The mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: Dorr, Dorsett, Flanery, Michelsen, Sheeder

Nays: None

Whereupon, the Mayor declared the motion duly carried and the ordinance duly adopted, as follows:

### **ORDINANCE NO. 352**

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PANORA, IOWA, BY AMENDING PROVISIONS RELATED TO WATER SERVICE CHARGES

**BE IT ENACTED** by the City Council of the City of Panora, Iowa;

**SECTION 1. SECTION 92.02 MODIFIED.** Section 92.02 of the Panora Code of Ordinances, is repealed and the following adopted in lieu thereof:

**92.02 RATES AND SERVICES** Water service shall be furnished at the following monthly rates within the City upon date of passage until amended:

1. To all customers:

Mayor Curtis Thornberry

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Gallons Used Per Month	Current Rate	Rate as of June 15, 2024
Water Availability Charge:	\$46.70	\$48.60
100 to 3,000 gallons	\$6.30 per 1,000 gallons	\$6.60 per 1,000 gallons
3,001 to 10,000	\$16.30 per 1,000 gallons	\$17.00 per 1,000 gallons
10,001 to 100,000+	\$25.10 per 1,000 gallons	\$26.20 per 1,000 gallons
		Water Rates will increase 5% annually thereafter on June 15, rounded up to next 10 <sup>th</sup> of a \$1.00

2. To wholesale customers:

1. The water rate for Xenia Rural Water shall be \$12.78 per 1,000 gallons used on June 15, 2024.

3. To the Lake Panorama Association: The water rate for the Lake Panorama Association shall be \$7.21 per 1,000 gallons used on June 15, 2024.

**SECTION 2. REPEALER.** All ordinances or parts of ordinances that are in conflict with this ordinance are hereby repealed.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged as invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This Ordinance shall be in effect from and after the later to occur of its final passage, approval and publication as provided by law.

**PASSED AND APPROVED THIS 25<sup>TH</sup> DAY OF MARCH, 2024**

\_\_\_\_\_  
Curtis Thornberry, Mayor

Attest:

\_\_\_\_\_  
Lisa Grossman, City Administrator

CLERK'S CERTIFICATE

I hereby certify that the foregoing Ordinance No. 352 was published as required by law on the \_\_\_\_ day of \_\_\_\_\_, 2024.

Mayor Curtis Thornberry

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SIGNED \_\_\_\_\_

Lisa Grossman, City Administrator

- B. Revisions to the Utility Customer Service Manual were discussed.
- C. Resolution 24-10 was then considered, approving administrative rules and procedures related to utility service and billing. Sheeder made a motion to approve, seconded by Michelsen. With the roll being called, the resolution carried unanimously.
- D. Resolution 24-11 was discussed, approving an application for tax exemption for 313 NW 4<sup>th</sup> Street. Dorsett made a motion to approve, seconded by Door. With the roll being called, the resolution carried unanimously.
- E. A special events application for the Panora Square Market was considered submitted by Kelley Ellis. She is reviving the farmers market on the square every other Saturday from June to October. Michelsen made a motion to approve, seconded by Flanery. With the roll being called, the motion carried unanimously.
- F. A discussion was held with Superintendent Long on the electric utility inspection and maintenance plan for Panora Municipal Electric Utility. Resolution 24-12 was then considered approving the revised aforementioned plan. Flanery made a motion to approve, seconded by Sheeder. With the roll being called, the resolution carried unanimously.
- G. A discussion was held regarding the EMS department recommendation to terminate the Audubon Ambulance and Health Care Transportation Services Agreement. Michelsen made a motion to have City Attorney Bump draft a letter of termination to submit to the hospital and County, seconded by Dorr. With the roll being called, the motion carried unanimously.

### **VI. Financials.**

- A. Dorsett moved to approve the monthly financials, seconded by Sheeder. With the roll being called, the motion carried unanimously.

### **VII. Information Items.** Administrator Grossman provided a verbal report to the Council.

Mayor Thornberry asked for a motion to adjourn. Sheeder made a motion to adjourn at 6:02 p.m., seconded by Dorr. With the roll being called, the motion carried unanimously.

\_\_\_\_\_  
Curtis Thornberry, Mayor

ATTEST:

\_\_\_\_\_  
Lisa Grossman, City Administrator

Mayor Curtis Thornberry