

# CITY OF PANORA

## City Council Meeting

### **REGULAR MEETING MINUTES FOR MONDAY, FEBRUARY 22<sup>ND</sup>, 2021 AT 6:30 P.M.**

**I.** Due to the Covid-19 Health Crisis the council meeting was held in person by the Council and electronically through GoToMeeting for the public as allowed by Section 21.8 of the Iowa Code. Mayor Parker opened the council meeting at 6:30 p.m. and called Roll. Council members present were Brian Dorsett, Tom Flanery, Shane Gliem, Stan Landon, and Curtis Thornberry. Staff attending Doug Long-Electric Superintendent and Lisa Grossman-City Administrator.

**II. Approval of Agenda** – Flanery made a motion to approve the agenda, seconded by Gliem. Motion carried unanimously.

**III. Public Forum** – None

**IV. Consent Items** – Dorsett moved to approve the minutes of 02-08-21 Regular Meeting and the destruction of the following records past needed retention: FY 2009-2013 Payroll, Fund Accounting Journals, Receipt Books, Sales Tax, Sate Withholding, IPERS, 941 Reporting, Iowa Unemployment, W-2's, Old Bills, seconded by Thornberry. Motion carried unanimously.

**V. Council Business**

A. Chase Allen presented a lease request from Next Link for use of the City's water tower to provide rural internet services to the surrounding area. After a discussion, the Council decided to take no action on the request.

B. Thornberry made a motion to open the public hearing on the Proposed Development Agreement with DG Panora, LLC, seconded by Flanery. The motion carried unanimously. Mayor Parker asked Administrator Grossman if any comments had been submitted and she replied there were none. Hearing no other comments, Mayor Parker asked for a motion to close the hearing. Thornberry made that motion, seconded by Dorsett. The motion carried unanimously.

C. Resolution 21-16 was then considered, Approving Development Agreement with DG Panora, LLC, Authorizing Annual Appropriation Tax Increment Payments, and Pledging Certain Tax Increment Revenues to the Payment of the Agreement. Thornberry made a motion to approve, seconded by Gliem. With the roll being called, the resolution carried unanimously.

D. Gliem made a motion to open the public hearing on maximum property tax dollars and levy for FY 2022, seconded by Flanery. The motion carried unanimously. Mayor Parker asked Administrator Grossman if any comments had been submitted and she replied there were none. Dave Garland of 210 NE 2<sup>nd</sup> Street asked a few questions about the levy and how it relates to the police department. Hearing no other comments, Mayor Parker asked for a motion to close the hearing. Flanery made that motion, seconded by Dorsett. The motion carried unanimously.

E. Resolution 21-17 was considered, approving the FY 2022 Maximum Property Tax Dollars. Thornberry made a motion to approve, seconded by Flanery. With the roll being called, the resolution carried unanimously.

F. A discussion was held regarding Resolution 21-18 approving a set time and place for a public hearing and comments regarding the proposed FY 2021-2022 Budget. Thornberry made a motion to set the hearing for March 8<sup>th</sup>, 2021, seconded by Gliem. With the roll being called, the resolution carried unanimously.

G. The bids received for the Outdoor Storm Siren project were discussed.

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H. Resolution 21-19 was then considered, approving a Statement of Work Contract with Unplugged Wireless for an Outdoor Storm Siren. Dorsett made a motion to approve the contract for a project fee of \$23,185, seconded by Thornberry. With the roll being called, the resolution carried unanimously.

I. A discussion as held regarding Resolution 21-19, approving the resignation of Liz Labath and the appointment of Mickel Gerth to the Library Board. Gliem made a motion to approve, seconded by Thornberry. With the roll being called, the resolution carried unanimously.

J. The revised Council Goals were discussed. Landon made a motion to approve, seconded by Dorsett. With the roll being called, the motion carried unanimously. The five goals are as follows:

- Develop a plan for Clay Street Extension and Jackson Street Storm Water Project. Work to take place in FY24 – FY25. Work with Region XII Council of Governments to secure grants for these projects.
- Complete the Lenon Mill Dam Emergency Repairs by April 2021. Work with the State DNR and County Conservation to see if there are other improvements that can be made to improve recreation for both the Water Works Park and Lenon Mill Park.
- Develop a plan to replace water/electric meters with remote meters.
- Work with local partners to increase housing stock on vacant lots and a new housing development, multiple unit dwellings, future sites, and current sites.
- Develop a plan and timetable for reducing water infiltration to the city's sewer lines. Work with Region XII Council of Governments to secure grants for this project.
- Work to keep the city staffed and plan for future retirements and or vacancies.

**VI. Information Items.** Administrator Grossman gave a verbal report to the Council. Council member Landon gave a report relating to Business Signage that the Chamber is considering.

Parker asked for a motion to adjourn. Flanery made a motion to adjourn at 7:25 p.m., seconded by Gliem. With the roll being called, the motion carried unanimously.

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Patrick Parker, Mayor

ATTEST:

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Lisa Grossman, City Administrator