

CITY OF PANORA

City Council Meeting

REGULAR MEETING MINUTES FOR MONDAY, JANUARY 27TH, 2025 AT 5:30 P.M.

I. Mayor Thornberry opened the council meeting at 5:30 p.m. and called Roll. Council members present were Roger Dorr, Brian Dorsett, and Tom Flanery. Blake Michelsen arrived late during Item B of Council Business. Mark Sheeder was absent. Staff attending were Doug Long-Electrical Superintendent and Lisa Grossman-City Administrator. The meeting was accessible electronically thru GoToMeeting as allowed by Section 21.8 of the Iowa Code.

II. Approval of Agenda – Dorsett made a motion to approve the agenda, seconded by Dorr. Motion carried unanimously.

III. Public Forum – None

IV. Consent Items – Flanery moved to approve the minutes of 01-13-25 Regular Meeting, seconded by Dorr. Motion carried unanimously.

V. Council Business

A. Dorr made a motion to open a public hearing regarding the status of grant funds for the CDBG Contract 23-HSGU-005 which provided interested persons with the opportunity to be heard and have their opinions made known on the 113 E. Main Street Upper Story Conversion project, seconded by Dorsett. With the roll being called, the motion carried unanimously. It was stated that the notice of the public hearing was published in News Gazette on January 16, 2025. A representative from Region XII Council of Governments, as grant administrator, provided a report on the status of the overall program. Panora received \$550,000 of CDBG funds to provide funding for the creation of three upper story rental units. All three of the rental units will serve households at or below 80% of the county AMI. The assistance is in the form of a 5-year non-receding forgivable loan and targets Upper Story conversion issues. Construction is approximately 59% complete on the units. The project is scheduled to be substantially complete by 4/30/2025, well ahead of the 2/28/2026 completion date. Expenditures to date are \$437,178.90 of which \$331,904.00 has been requested from CDBG equaling 60% of the total CDBG funds. 100% of the CDBG funds spent benefit LMI households.

It was noted that the public has reasonable access to all local meetings, project records and other information relating to the use of these CDBG funds at either Panora City Hall or at the Region XII Council of Government building. No additional comments were received. Flanery made a motion to close the public hearing at 5:36 P.M., seconded by Dorr. With the roll being called, the motion carried unanimously.

B. Resolution 25-04, approving a downtown façade rebate grant for 113 E Main in the amount of \$10,000 was then considered. Dorsett made a motion to approve, seconded by Dorr. With the roll being called, the resolution carried unanimously.

C. Resolution 25-05 was discussed, renewing the Customer Support Agreement with Ziegler Power Systems for the Water Plant Generator. Michelsen made a motion to approve the 3-year contract, seconded by Flanery. With the roll being called, the resolution carried unanimously.

D. Resolution 25-06 was also considered, amending the city's legal representation to include attorney John Twillmann of Bump Law Firm. Dorr made a motion to approve, seconded by Michelsen. With the roll being called, the resolution carried unanimously.

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VI. Information Items. Administrator Grossman provided a verbal report to the Council. A financial budget committee meeting was held after the conclusion of the council meeting.

Mayor Thornberry asked for a motion to adjourn. Flanery made a motion to adjourn at 5:44 p.m., seconded by Michelsen. With the roll being called, the motion carried unanimously.

Curtis Thornberry, Mayor

ATTEST:

Lisa Grossman, City Administrator