

CITY OF PANORA

City Council Meeting

REGULAR MEETING MINUTES FOR MONDAY, JANUARY 13TH, 2025 AT 5:30 P.M.

I. Mayor Thornberry opened the council meeting at 5:30 p.m. and called Roll. Council members present were Roger Dorr, Tom Flanery, Blake Michelsen, and Mark Sheeder. Brian Dorsett was absent. Staff attending were Joyce Calmer-Deputy City Clerk, John DeLavergne-EMS Director, Doug Long-Electrical Superintendent, Colin Price-Police Officer, Matt Reising-Police Chief, and Lisa Grossman-City Administrator. The meeting was accessible electronically thru GoToMeeting as allowed by Section 21.8 of the Iowa Code.

II. Approval of Agenda – Dorr made a motion to approve the agenda, seconded by Sheeder. Motion carried unanimously.

III. Public Forum – None

IV. Consent Items – Sheeder moved to approve the minutes of 12-09-24 Regular Meeting, seconded by Michelsen. Motion carried unanimously.

V. Council Business

A. Brenda Dudley, Executive Director of Midwest Partnership, gave her annual update and requested the city renew its membership for the upcoming year.

B. Doug Long requested the council consider forgiving sewer fees above the average usage at 120 NE 4th Street due to a water leak where the water ran under a crawl space and not into the sewer. After a discussion, Michelsen made a motion to approve, seconded by Dorr. With the roll being called, the motion carried unanimously.

C. Resolution 25-01, approving members to the Park & Recreation Board was considered. Sheeder made a motion to approve Josh DeMoss and Gary Fox, seconded by Flanery. With the roll being called, the resolution carried unanimously.

D. Flanery made a motion to approve the FY25 Fire Department Roster, seconded by Dorr. With the roll being called, the motion carried unanimously.

E. Sheeder made a motion to approve the FY25 EMS Volunteer Roster, seconded by Michelsen. With the roll being called, the motion carried unanimously.

F. The council discussed updating the designation of the city attorney from Jeff Bump to John Twillmann due to Bump reducing his office hours at the firm over the upcoming year. Administrator Grossman will draft a resolution for consideration at the next council meeting making the change.

G. Resolution 25-02, resetting a public hearing regarding the status of grant funds for the CDBG Contract 23-HSGU-005 was considered. Dorr made a motion to approve, seconded by Flanery. With the roll being called, the resolution carried unanimously with the hearing set for January 27th, at 5:30 p.m.

H. GAX #7 was also reviewed for the CDBG Contract 23-HSGU-005 in the amount of \$68,720.00. Flanery made a motion to approve the pay request, seconded by Sheeder. With the roll being called, the motion carried unanimously.

I. EMS Director DeLavergne presented a proposal regarding charging a fee of \$500 for return transports from facilities that are not medically necessary.

CITY OF PANORA

City Council Meeting

J. Resolution 25-03, was then considered, approving a policy for return transports from facilities that are not medically necessary. Michelsen made a motion to approve, seconded by Dorr. With the roll being called, the resolution carried unanimously.

K. Mayor Thornberry updated the council on a change in council committee designations for the budget workshops.

VI. Financials.

A. Flanery moved to approve the bills payable, seconded by Sheeder. With the roll being called, the motion carried unanimously.

B. Sheeder moved to approve the monthly financials, seconded by Dorr. With the roll being called, the motion carried unanimously.

VII. Information Items. Administrator Grossman provided a verbal report to the Council.

Mayor Thornberry asked for a motion to adjourn. Flanery made a motion to adjourn at 6:15 p.m., seconded by Dorr. With the roll being called, the motion carried unanimously.

Curtis Thornberry, Mayor

ATTEST:

Lisa Grossman, City Administrator