

# CITY OF PANORA

## City Council Meeting

### **REGULAR MEETING MINUTES FOR MONDAY, JANUARY 12<sup>TH</sup>, 2026 AT 5:30 P.M.**

**I.** Mayor Thornberry opened the council meeting at 5:30 p.m. and called Roll. Council members present were Roger Dorr, Brian Dorsett, Tom Flanery, Blake Michelsen, and Mark Sheeder. Staff attending were Joyce Calmer-Deputy City Clerk, John DeLavernne-EMS Director, Doug Long-Electrical Superintendent, and Lisa Grossman-City Administrator. The meeting was accessible electronically thru GoToMeeting as allowed by Section 21.8 of the Iowa Code.

**II. Approval of Agenda** – Dorr made a motion to approve the agenda, seconded by Sheeder. Motion carried unanimously.

**III. Public Forum** – None

**IV. Consent Items** – Dorr moved to approve the minutes of 12-08-25 Regular Meeting, seconded by Flanery. Motion carried unanimously.

**V. Council Business**

A. Sheeder made a motion to open the public hearing on a Proposed Restated Plan for the Urban Revitalization Area, seconded by Dorr. With the roll being called, the motion carried unanimously. Mayor Thornberry asked if any comments had been submitted, Administrator Grossman replied there were none. He asked if any one present had any comments. A request from the audience asked what the changes were about. Grossman gave a summary of the changes to the plan. Hearing no other comments, Thornberry asked for a motion to close the hearing. Dorsett made that motion, seconded by Dorr. With the roll being called, the motion carried unanimously.

B. Resolution 26-01 was then considered, Stating the Intentions of the City with Regard to the Designation of the Panora Urban Revitalization Area and the Restated Plan Therefor. Michelsen made a motion to approve, seconded by Flanery. With the roll being called, the resolution carried unanimously.

C. Brenda Dudley, Executive Director of Midwest Partnership, gave her annual update and requested the city renew its membership for the upcoming year.

D. A request from the Guthrie County Board of Supervisors to designate a representative and alternate for the County EMS Advisory Board was considered. Sheeder made a motion to appoint Dorset as the primary representative and Dorr as the alternate, seconded by Flanery. With the roll being called, the motion carried unanimously. Grossman will inform the county.

E. Resolution 26-02, approving members to City Boards was considered. Dorsett made a motion to reapprove the following individuals to the following boards: Board of Adjustment – Ilene Olson, Carla Fitzgerald, Carla Wood; Planning and Zoning Commission – Curtis Twigg, Rod Huggins; Park & Recreation – Ashley Riggen, Kerry Jacobsen, seconded by Dorr. With the roll being called, the resolution carried unanimously.

F. Sheeder made a motion to approve the FY26 Fire Department Roster, seconded by Flanery. With the roll being called, the motion carried unanimously.

G. Sheeder made a motion to approve the FY26 EMS Volunteer Roster, seconded by Dorr. With the roll being called, the motion carried unanimously.

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H. The council discussed a draft policy regarding requests to discharge firearms within city limits on private AG zoned property.

I. Resolution 25-03, was then considered, approving a policy regarding requests to discharge firearms within city limits on private AG zoned property. Flanery made a motion to approve, seconded by Sheeder. With the roll being called, the resolution carried unanimously.

J. The FY25 Audit was reviewed for approval. Dorsett made a motion to accept the audit, seconded by Michelsen. With the roll being called, the motion carried unanimously.

K. An updated EMS Constitution and Bylaws was presented for the council's consideration.

L. Resolution 25-04, was then considered, approving the updated EMS Constitution and Bylaws. Flanery made a motion to approve, seconded by Dorr. With the roll being called, the resolution carried unanimously.

M. A discussion was also held regarding Resolution 26-05, approving an increase in ambulance transport fees through EMS/MC. EMS Director DeLavergne answered questions regarding the recommendation from the billing company. Sheeder made a motion to approve the resolution with rates as recommended, seconded by Michelsen. With the roll being called, the resolution carried unanimously.

N. The annual support request for the Region XII COG Housing Trust Fund was considered for \$1000. Michelsen made a motion to approve, seconded by Dorsett. With the roll being called, the resolution carried unanimously.

**VI. Financials.**

A. Dorr moved to approve the bills payable, seconded by Flanery. With the roll being called, the motion carried unanimously.

B. Dorsett moved to approve the monthly financials, seconded by Dorr. With the roll being called, the motion carried unanimously.

**VII. Information Items.** Administrator Grossman provided a verbal report to the Council.

Mayor Thornberry asked for a motion to adjourn. Flanery made a motion to adjourn at 6:08 p.m., seconded by Dorr. With the roll being called, the motion carried unanimously.

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Curtis Thornberry, Mayor

ATTEST:

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Lisa Grossman, City Administrator