

CHAPTER 36

EMERGENCY MEDICAL SERVICE DEPARTMENT

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36.01 DEPARTMENT ESTABLISHED. The Emergency Medical Service Department shall be established as a propriety department within the City of Panora.

36.02 ORGANIZATION. The department consists of the EMS Director and such other certified personnel, whether full, part time, or volunteer, as may be authorized by the Council. The Council shall approve volunteers of the Emergency Medical Service Department on an annual basis.

36.03 STANDARD OPERATING GUIDELINES AND BYLAWS. The Council and Emergency Medical Service Department shall adopt Standard Operating Guidelines. These guidelines will contain the general policies, guidelines, rules and regulations governing the operation of the department. Also, the Emergency Medical Service Department shall adopt bylaws, as, it may deem necessary to accomplish the objectives for which it is organized, and any changes or amendments therein must be approved by the Council before being effective.

36.04 OFFICERS. The Emergency Medical Service Department shall have an EMS Director that shall be hired by the City Administrator to oversee the daily functions, well-being and overall departmental policies and procedures. The Emergency Medical Service Department shall elect a President and such other officers as its bylaws may provide, which officers shall be subject to the approval of the EMS Board and Council. In case of absence of the President, the officer next in rank shall be in charge and have and exercise all the powers of the President. These officers will make up the EMS Board, who shall be the governing body of the department for situations that involve day to day function of the department.

36.05 DUTIES. It is the duty of the Emergency Medical Service Department to take charge of all vehicles and apparatus of the Ambulance Service and work and manage the same under the supervision of the EMS Director in the most effective manner.

36.07 COMPENSATION. Full and part time members of the Emergency Medical Service Department are designated by certification and receive such compensation as shall be determined by resolution of the City Council. Volunteers shall be compensated as determined by the Standard Operating Guidelines and or Bylaws.

36.07 REPORTS. The Emergency Medical Service Department shall compile and submit to the Mayor and Council an annual report of the status and activities of the department, as well as such other reports as may be requested by the Mayor or Council.

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