

CITY OF PANORA

Meeting Minutes

PLANNING AND ZONING MEETING MINUTES FOR MONDAY, APRIL 15TH, AT 5:15 P.M.

I. Chair Person Steve Baker opened the Planning and Zoning Board meeting at 5:15 p.m. and called roll. Board members present were Steve Baker, Dave Beidelman, Chris Hastings, Courtney Hodges, Rod Huggins, and Curtis Twigg. Staff attending was Lisa Grossman-City Administrator. Mayor Thornberry also joined the meeting.

II. Approval of Agenda – Hastings made a motion to approve the agenda, seconded by Beidelman. Motion carried unanimously.

III. Planning and Zoning Business

A. Alley Vacation Request – Eric and Jenna Morris (421 NE 2nd Street):

The board reviewed a request from Eric and Jenna Morris to vacate the north/south and east/west alleys that border their property to the east and south.

Adjacent property owners Melody Wasson (419 NE 2nd Street) and Tracy Harwell (425 NE 2nd Street) contacted city hall before the meeting. Rather than taking ownership of their half of the vacated alleys, Wasson requested an encroachment easement for her garage, and Harwell requested one for her driveway.

Grossman confirmed that Morris agreed to these easement requests and offered to purchase the entire alley area (both N/S and E/W sections) for \$7,500, including legal fees.

The board discussed the request, including whether the city had any need to retain the alleys.

Recommendation to Council: Hastings moved to recommend approval of the alley vacation and sale as proposed by the Morris's, following city policy. Hodges seconded the motion.

Vote: The motion passed unanimously by roll call.

B. City Parcel Sale Request – Donna Vokes (112 E Market Street):

The board considered a request from Donna Vokes to purchase a city-owned parcel located directly south of her property. Vokes has been maintaining the parcel by mowing it.

Administrator Grossman presented a map of the parcel, which showed a 6-inch water main running through the center. Additionally, the city has future plans to locate electric equipment on the site.

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Grossman consulted with City Attorney, Jeff Bump about the possibility of selling the parcel with a utility easement in place. Attorney Bump advised against selling the property, noting that the city has long-term strategic plans for its use.

Recommendation to Council: Twigg moved to recommend denial of the sale request. Hastings seconded the motion.

Vote: The motion passed unanimously by roll call.

With no other business, Chair Person Baker asked for a motion to adjourn. Huggins made a motion to adjourn at 5:23 p.m., seconded by Beidelman. With the roll being called, the motion carried unanimously.

ATTEST:

Lisa Grossman, City Administrator

Mayor Curtis Thornberry