

DOCUMENT 00 0130  
ADVERTISEMENT FOR BIDS

BIDS DUE: December 15, 2011  
2:00 p.m.  
Panora City Hall  
501 East market Street  
Panora, Iowa 50216

PROJECT: Panora City Hall and EMS Station

OWNER: City of Panora  
501 East Market Street  
Panora, Iowa 50216

ARCHITECT/ENGINEER: Shive-Hattery, Inc.  
1601 48<sup>th</sup> Street, Suite 200  
West Des Moines, Iowa 50266  
(515) 223-8104, Fax (515) 223-0622

CMA.: DCI Group  
2500 West Second Avenue  
Indianola, Iowa 50125

PREBID MEETING: December 8, 2011  
2:00 p.m.  
Panora Community Center  
115 West Main Street  
Panora, Iowa 50216

Sealed bids will be received by the Owner at the Panora City hall until 2:00 p.m., Central Time, on December 15, 2011.

Sealed bids will be opened and publicly read at the Panora Community Center at 2:30 p.m., Central Time, on December 15, 2011 or at such later time and place as may then be fixed.

Bids will be considered by the Owner at a public meeting to be held at the Panora Public Library at 5:00 p.m., Central Time, on December 16, 2011 or at such later time and place as may then be fixed.

The general nature of the work is as follows: The scope of the project is a new, approximate 12,000 square foot (two story with partial basement) City Hall facility with an attached four-bay EMS Station. The project is located on the northwest corner of Main Street (Highway 44) and Second Street in Panora, Iowa. This property recently had an existing building demolished and all debris has been removed. The estimated building cost is \$1.7 Million.

Bidding documents may be examined at the Architect/Engineer's office and on ProCopy's website at [www.procopy.com](http://www.procopy.com):

Master Builders of Iowa, 221 Park Street, Des Moines, IA 50309  
Master Builders of Iowa, 521 3<sup>rd</sup> Avenue SW, Suite A, Cedar Rapids, IA 52404  
McGraw-Hill Construction Dodge, 2507 Ingersoll Avenue, Des Moines, IA 50312

Panora City Hall and EMS Station  
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Copies of the Bidding documents may be obtained by Bidders and Subbidders at ProCopy, 455 SW 5<sup>th</sup> Street, Suite A, Des Moines, Iowa (Phone 515/243-1891) upon depositing the sum of One Hundred Dollars (\$100.00) for each set of documents. A Master Builders card may be presented in place of a deposit. The deposit will be refunded in full upon return of the documents in good condition within ten days after receipt of bids. Shipping fees associated with the return of the documents shall be the responsibility of the bidder.

Each Bidder shall accompany the Bid with a Bid security, in a separate envelope, as security that the successful bidder will enter into a contract for the work bid upon and will furnish after the award of the contract corporate surety bond or bonds, acceptable to the Owner, for the faithful performance of the contract, in an amount equivalent to one hundred percent of the amount of the contract. The bidder's security shall be equivalent to 5% (five) percent of the bid amount, and shall be in the form of a cashier's or certified check drawn on a bank in Iowa or a bank chartered under the laws of the United States of America, or a certified bank share draft drawn on a credit union in Iowa or chartered under the laws of the United States of America or a bid bond with corporate surety satisfactory to the Owner. The bid security will be held by the Owner until a contract is fully executed and bonds are approved by the Owner.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa labor to the extent lawfully required under Iowa law.

It is the intent of the Owner to award a contract to the lowest responsible, responsive bidder provided the bid has been submitted in accordance with the bidding requirements. The Owner reserves the right to waive informalities or irregularities. The Owner reserves the right to reject any or all bids.  
Published by order of the City Council of the City of Panora, Iowa.

By: Lisa Grossman

Title: City Administrator

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